

## Mission Statement

*The White Lake Community Library, as a cultural destination, will lead the community to the world's information and ideas and be the link for enrichment, entertainment and life-long learning.*

### White Lake Community Library Minutes of Library Board Meeting Held Wednesday, July 24, 2024 at 5:15 pm

**Board Members Present:** Brian Hosticka, Annlyn McKenzie, Norm Kittleson, Ruth Grenell, Ray Veeder, Charles Ayres

**Board Members Absent:** Lynnette Johnson

**Staff Present:** Virginia DeMumbrum, Pam Osborn, Beth Pierson

1. **Call to Order and Pledge of Allegiance** – the meeting was called to order by President Brian Hosticka at 5:15pm

2. **Approval of the Consent Agenda**

- a. Agenda
- b. Minutes of the May 22, 2024 board meeting
- c. Treasurer's Report for May 2024 and June 2024
- d. Financial Statements for May 2024 and June 2024
- e. Bills to be Paid in the amount of \$38,532.59
- f. Correspondence – notes from Frances Herbert and Kathi Boeschenstein

Motion by Norm Kittleson, seconded by Annlyn McKenzie, to approve the consent agenda.  
Motion carried.

3. **Reports**

- a. Director's Report – June and July, attached
- b. Policy/Personnel Committee – met to discuss staff wage increases
- c. Finance Committee – met to discuss summer budget adjustments
- d. Government Liaison Committee – Right to Read legislation is stalled
- e. Board Development Committee – Fruitland Township will appoint a new board member at their August meeting. The appointment term expires at the end of December.

4. **Unfinished Business - none**

5. **New Business**

- a. Resolution 2024-05 Meeting Room Furniture  
An updated resolution was presented, seeking to purchase the new tables at this time and wait on the chairs. Total cost of tables is \$11,466.40. Motion to approve by Ruth Grenell, seconded by Ray Veeder.  
Roll call vote: Brian Hosticka - Yes; Annlyn McKenzie – Yes; Norm Kittleson – Yes; Ruth Grenell – Yes; Ray Veeder – Yes; Charles Ayres – Yes.  
Lynnette Johnson - Absent

- b. Resolution 2024-06 Summer Budget Adjustments  
Motion to approve the summer budget adjustments by Norm Kittleson, seconded by Annlyn McKenzie. Roll call vote: Brian Hosticka - Yes; Annlyn McKenzie – Yes; Norm Kittleson – Yes; Ruth Grenell – Yes; Ray Veeder – Yes; Charles Ayres – Yes. Lynnette Johnson - Absent
- c. Community Energy Management Grant Application  
Motion by Ruth Grenell to approve submitting the Community Energy Management Grant. Seconded by Charles Ayres. Motion carried.
- d. Annual Millage Rate Request, Form L-4029  
Motion by Ruth Grenell to approve the annual millage rate request as presented. Seconded by Annlyn McKenzie. Roll call vote: Brian Hosticka - Yes; Annlyn McKenzie – Yes; Norm Kittleson – Yes; Ruth Grenell – Yes; Ray Veeder – Yes; Charles Ayres – Yes. Lynnette Johnson - Absent
- e. Fall retreat dates  
In discussing the options for a September or October retreat, a number of scheduling conflicts were revealed and it was proposed that the September meeting be moved up a week to September 18 and the October meeting be moved back a week to October 30, with the retreat being held immediately after the October business meeting. A motion was made Norm Kittleson and seconded by Ray Veeder to adopt these two meeting date changes and plan for the retreat in October. Motion carried.
- f. Resolution 2024-07 Entrance Canopy – no formal information was received from WinBerg Construction. A brief discussion of the proposal and potential costs was held, and there may be a need to hold a special meeting in August in order to review and approve the proposal once it arrives. Waiting until late September might jeopardize the ability to get the work done before winter.

- 6. **Public Comment** – *A staff member commented on the passage of the adjusted budget.*
- 7. **Adjournment** – Motion by Ray Veeder, seconded by Ruth Grenell, to adjourn the meeting at 6:00pm. Motion carried.

**Next Meeting: Wednesday, September 18 at 5:15 pm (NO August Meeting)**