

## **Mission Statement**

*The White Lake Community Library, as a cultural destination, will lead the community to the world's information and ideas and be the link for enrichment, entertainment and lifelong learning.*

### **White Lake Community Library Library Board Meeting Minutes Wednesday, February 28, 2024 at 5:15 pm**

**Present:** Brian Hosticka, Annlyn McKenzie, Norm Kittleson, Lynnette Johnson, Ruth Grenell, Bobbie Allred

**Absent:** Ray Veeder, Charles Ayres

**Employees Present:** Virginia DeMumbrum, Pam Osborn, Diane Zoellmer

**1. Call to Order and Pledge of Allegiance** Meeting was called to order by President Brian

Hosticka at 5:15 PM

**2. Installation of Returning Board Members Charles Ayres and Lynnette Johnson**

Installation of Board Member Lynnette Johnson

**3. Approval of the Consent Agenda**

- a. Agenda
- b. Minutes of the December 13, 2023 and January 24, 2024 board meeting
- c. Treasurer's Reports for December 2023 and January 2024
- d. Financial Statements for December 2023 and January 2024
- e. Bills to be Paid for January, \$39,141.44 and for February, \$20,755.08
- f. Correspondence –

Motion to approve Consent Agenda made by Norm

Seconded by Ruth

Consent Agenda Approved

**4. Reports**

- a. Director's Reports - attached
- b. Policy/Personnel Committee- Ruth gave further comments on Director's Contract
- c. Finance Committee- Annlyn and Norm, comments on the budget for Director's Contract
- d. Government Liaison Committee-Norm: Right to Read, Lynnette: AxMI Tax initiative, Ruth: Muskegon Read
- e. Board Development Committee-Ruth, no report

**5. Unfinished Business-None**

**6. New Business**

- a. Director's Contract  
Motion to approve Director's Contract made by Ruth

Seconded by Lynnette

Discussion on making contract retroactive.

Amended Motion: To approve Director's Contract retroactive to Jan. 1 made by Ruth

Seconded by Lynnette

Roll Call Vote:

Brian-yes

Annlyn-yes

Norm-yes

Lynnette-yes

Ruth-yes

Bobbie-no

Amended motion has been approved.

b. Nominating Committee

Motion to appoint Nominating Committee made by Ruth

Seconded by Bobbie

Nominating Committee Consists of Ruth, Ray, and Bobbie

Amended Motion to approve Nominating Committee made by Ruth

seconded by Bobbie

Motion approved

c. Resolution 2024-01, Certificates of Deposit

Motion to approve Resolution 2024-01 made by Norm

Seconded by Annlyn

Roll Call Vote:

Brian-yes

Annlyn-yes

Norm-yes

Lynnette-yes

Ruth-yes

Bobbie-yes

Resolution 2024-01 passes

d. New Employee Handbook

**7. Public Comment** - *If you wish to address the board on any matter, please state your name and limit your comments to 5 minutes.*

Diane Zellmer-library aid gave comments on the services that are offered at our library, we are keeping up with suggestions to service patrons.

**8. Strategic Plan Development Session with Carol Dawe**

A short break from 5:55 -6:05 before a presentation by Carol Dawe.

Carol gathered ideas on the relevancy of our library and how to serve our community.

Survey suggestions will be made to present to the community.

**9. Adjournment-** President Brian Hosticka called the meeting adjourned at 7:03pm

**Next Meeting: Wednesday, March 27 at 5:15 pm**