

WHITE LAKE COMMUNITY LIBRARY
Board of Trustees Regular Meeting Minutes
February 27, 2019

Mission Statement

The White Lake Community Library, as a cultural destination, will lead the community to the world's information and ideas and be the link for enrichment, entertainment, and life-long learning.

Present: Sally Schwartz, Annlyn McKenzie, Brian Hosticka, Ruth Grenell, Charles Ayres, Lynnette Johnson and Melissa Martin

Absent: Donna VanGeison

Staff present: Virginia DeMumbrum and Pam Osborn

1. Call to Order/Pledge: President McKenzie called the meeting at 5:15.

2. Approval of the Corrected Agenda: President noted that a Nominating Committee for 2019-2020 Board Officers will be voted on during New Business on the agenda and their slate of potential officers will be presented at the March/Annual meeting.

Sally moved to approve corrected agenda, Brian seconded. Motion carried.

3. Approval of Minutes:

Sally moved to approve minutes from January regular board meeting, Lynnette seconded. Motion carried.

4. Treasurer's Report and Approval of Financial Statements

The revenue and expense statement for operations show that for the month of January we were at \$109,049.00 or 28% of budget for revenue and \$26,631.00 or 7% for expenses, leaving a current bottom line of \$82,418.00.

Brian moved to approve Treasurer's report and Charles seconded.

Motion carried.

Sally moved and Lynnette seconded to approve financial statements.

Motion carried.

5. Approval of Bills to be Paid

Bills for the month of January were \$12,267.62. Sally moved to approve bills and Ruth seconded.

Motion carried.

6. Reports:

a. Director's Report:

See Director's Report separate

b. Policy/Personnel Committee: Sally and Charles

Sub-Committee for Strategic Goals (Annlyn, Sally) Need to meet/No report at this time.

c. Finance Committee: Donna, Annlyn and Brian/No report

d. Government Liaison Committee: Brian/No report

e. Board Development Committee: Ruth G. Donna's term is up in December and she will be leaving the Board. We need to fill her vacancy with someone representing City of Whitehall. Virginia will send a letter in October to City of Whitehall asking for a recommendation.

7. Unfinished Business: None

8. New Business: The Board creates a Nominating Committee, consisting of three Board Members. The Nominating Committee will prepare a slate of officers to be placed into nomination at the Annual Meeting (March). Brian, Charles and Melissa were voted to be on the Nominating Committee. A reminder that officers can only serve two consecutive terms (one year each) according to our By-Laws. The President will also need to appoint members of the standing committees. Let her know two that you are interested in.

9. Correspondence: Letter from auditor with audit report, and thank-you from Shelley Williams for the Open House and retirement gift.

10. Public Comment:
None

12. Adjournment: Sally moved and Ruth seconded to adjourn.
President McKenzie adjourned the meeting at 6:00.

Respectfully submitted,

Sally Schwartz, Secretary February 27, 2019