

Mission Statement

The White Lake Community Library, as a cultural destination, will lead the community to the world's information and ideas and be the link for enrichment, entertainment and life-long learning.

White Lake Community Library Library Board Meeting Wednesday, April 22, 2020 Following Annual Meeting, via Zoom

All Present: Ruth Grenell, Annlyn McKenzie, Lynnette Johnson, Norm Kittleson, Melissa Martin, Brian Hosticka, Brenda Pawl, & Charles Ayres

Staff Present: Virginia DeMumbrum, Pam Osborn & Linda West

Guest: Doug Vredevelde

1. **Call to Order** - Meeting was called to order at 5:21 pm
2. **Approval of the Agenda** - Motion to approve Brian, second by Norm. Motion carried.
3. **Approval of the Minutes** - Motion to approve the minutes from February 26, 2020 meeting. Moved by Norm second by Brian . Motion carried.
4. **Annual Audit Presentation** - We received a clean audit report by Doug Vredevelde
5. **Treasurer's Report** - Motion to approve the February 2020 & March 2020 Treasurer's Report as presented. Motion to approve moved by Ruth, second by Norm . Motion carried.
6. **Approval of Financial Statements** - Motion to approve Ruth , second by Melissa. Motion carried.
7. **Approval of Bills to be Paid** - Motion to approve Ruth, second by Brian. Motion carried.
8. **Reports**
 - a. Director's Report - Staff doing an awesome job. Info about the internet is being passed out to Food Pantry. Slogan: OUR library, our lifeline to the FUTURE.
 - b. Policy/Personnel Committee - Not much with the staff and the shutdown, policy issues coming up, but with all we are doing right now, we are just floating through with what needs to be done. From the president - The staff is doing a great job, they're working, not there but still working. Virginia is always planning and looking ahead. Thanks for all your work!!

- c. Finance Committee - The debt service account was low due to the pandemic and local government shutdowns, but we are handling this according to the advice of the auditor and making a temporary transfer from the general fund to the debt service fund to cover the shortfall.
- d. Government Liaison Committee - Nothing
- e. Board Development Committee - Nothing at the moment, we are set.

9. Unfinished Business - None

10. New Business

- a. Resolution regarding staff compensation during pandemic. Motion to Move that staff members continue to be paid during this time made by Ruth, second by Lynnette. Motion carried.
- b. Library is looking into whether they can operate as an essential service.

11. Correspondence

- a. Letter from Foster Swift regarding rates
- b. Email from Brian Mortimer of KDL
- c. Treasury Department Corrective Action Request and Response

12. Public Comment - None

If you wish to address the board on any matter, please state your name and limit your comments to 5 minutes.

13. Adjournment - at 6:22 p.m.

Respectfully submitted,

Melissa Martin, Secretary April 23, 2020

Next meeting: May 27, 2020 at 5:15 (meeting venue TBD)